



## ebs4 - Tribal Workflow Manager

A powerful and easy to use workflow solution

### Overview

**Tribal's Workflow Manager is a tool which enables users to be alerted to important data changes within ebs via email or text.**

The tool builds workflows made up of differing activities and displays them in a flow chart style user interface. Workflow Manager activities such as 'send email' and 'insert task list' allow users to track and identify whether a particular task has been completed successfully.

Users can schedule Workflow Manager to run from a specific date and time and run daily, weekly, monthly or once only, meaning users have full visibility of which activities are completed and which are ongoing.

The tool will allow users to build new activities based on any popular and generic SQL queries users may wish to run.

### Workflows that are provided with the module include:

- Automatic confirmation of enrolment with a text message of first planned lesson
- Confirmation of application – email to learner, tutor and admissions team
- WALES : script to ensure exams entry data in EBS is identical to exams data set in LLWR
- Automated emails to tutors regarding unconfirmed learners on their register
- Automatic generation of learning agreement and timetable as PDF and emailed to learner
- Notification by email of exam registration to learner and tutor
- Text message or email reminder of exams and application interviews

### Benefits available to customers using Tribal Workflow Manager with ebs4 include:

- reduced costs and increased productivity by streamlining and automation of tasks
- improved data quality
- customer defined business logic and information flow within the system
- easy scheduling of tasks
- tracking and auditing of activity
- access to Tribal workflow experts for configuration and training
- Tribal helpdesk support and maintenance.



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#### The Licensing

All ebs4 customers have read-only access to Workflow Manager for tracking workflows and monitoring errors, etc. at no additional charge. All options for building workflows are displayed to show the additional optional functionality that is available.

There is a default view workflow role which is enabled by default for all customers. If this role is removed, the Workflow Manager is not displayed in the client tool.

Fully licensed customers receive access to the building options such as database triggers, code triggers, and activity building.

Customers are licensed to use the application within their organisation in association with ebs4 in accordance with their ebs4 licence and support agreement.

**“Tribal Workflow Manager for ebs4 has significantly reduced the administrative burden on college staff by automating non-payment emails based upon attendance.”**

**Felicity Williams  
Yale College Wrexham.**

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